

**Overview and Scrutiny Board Task Group Meeting Work Plan**

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<b>Meeting 1</b>		
<b>Subject</b>		
<b>Date</b>		
<b>Topics</b>	<b>Work Required</b>	<b>Lead Officer</b>
<b>Attendees</b>		
<b>Date Information Required</b>		

**Appendix 4**

<b>Meeting 2</b>		
<b>Subject</b>		
<b>Date</b>		
<b>Topics</b>	<b>Work Required</b>	<b>Lead Officer</b>
<b>Attendees</b>		
<b>Date Information Required</b>		